



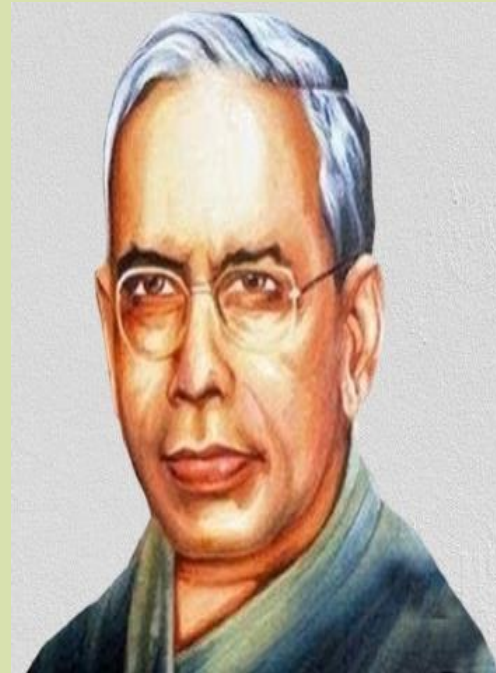
**Mahatma Gandhi Arts, Science and Late. N.P. College  
Commerce, Armori Dist. Gadchiroli**

## **Department of Library**

### **About Library**

Established in 1981,

Department of Library is indispensable part of our institution where, stakeholders can access the bank of knowledge by various means like books, Journals, E-resources, etc. User Can Access Online Catalogue OPAC / M-OPAC are under function for resource



transaction among all beneficiaries. Academic ambience and easy transactions are a mandate for our library Department strives to update learning mechanism by introduction of new technologies in library sciences. Special attention is offered for to disciples of research centers to improve their understanding towards literature.

The basic function of any document is its use and hence a user occupies important place in functioning of the library College library has its own importance in higher education. It helps in widening the range of knowledge and information of

teachers and students.

We welcome the Users for library services. A brief Profile of the library along with services offered and rules given below will help a reader to use the library effectively. The College has Arts, Science & Commerce faculty and more than 1780 Students are taking education. The college has teaching and nonteaching staff of 60.

Our college library has tried its level best to provide necessary material to all the components of the college and looked after the quantitative & qualitative growth in library facilities. Our institution has fully automated library as a learning resource center. Our library is computerized with bar-coding of books, Circulation, and library membership cards. The library has purchased LIB-MAN Library Software developed by Master Software Pvt. Ltd. Nagpur. Library is utilizing this software from August 2010 and today library has updated to cloud based version of LIB-MAN.

Library is open to the students and teachers. The students and teachers can have access and can freely use the library on all working days. All measures of security of library have been taken. Librarian and staff take care of security of library materials. Necessary pesticides and chemicals are used for protection of Books, and News Papers. Support facilities

available in the library are computer, Internet, N-List, DELNET, Gondwana University KRC, Library remote Access (14 Database), NDL Facility, Bandwidth, Reprographic and Inter library loan etc.

Each and every activity of library is managed through LIB- MAN Software, it is useful for accession of books and for issue and return of the books, LIB- MAN gives detail information about library users and all types of books OPAC, Web OPAC & M-OPAC system etc. LIB- MAN gives details information about library users and all types of books.

### Library Vision and Mission

*"The Library's Mission is to provide comprehensive Resources and Services in Support of the Research, Teaching and Learning needs of the College Library Community."*

### GOALS

- To inculcate student interest in reading.*
- To provide a student friendly atmosphere.*
- To obtain best & latest reference for students & staff.*
- To upgrade and develop a digital library.*
- Support teaching, Learning & research activities.*

# Library Rules & Regulations

## General Rules:

- Identity Card is Compulsory for getting access to the library
- Silences to be maintain.
- No talking permitted inside the library.
- Registration should be done to become a library member prior to using the library resources.
- Students must keep their Mobile Phone on Silent Mode
- Enter your name and sign in the register kept at the entrance counter before entering library.
- Use Mobile Application like M-OPAC for In-Out via QR Code

## Circulation

Books will be issued on the library Borrower Ticket along with the College ID card. Students are Suggested to check the books while borrowing they will be responsible for any type of damage or mutilation noticed at the time of return.

## Overdue Charges

Materials borrowed should be returned on or before the due stamped, if returned late overdue fine will be charged for the delayed period.

## Book Lost

If the books are lost, then the borrower shall replace the books of the same edition or latest edition or pay double cost of the books after getting permission from the librarian.

Librarian



*A book is a dream  
that you hold in your hands.*